
EMPLOYMENT DESIRED

Position Applying for: _____ Salary Desired: _____
Alternate Position Applying for: _____ Salary Desired: _____
Requesting: Full Time ____; Part Time ____; Temporary ____
Shift _____; Second Choice _____
Date you can start? _____.

EDUCATION

High School:

Number of years completed? (circle one) 1 2 3 4
Diploma? Yes ____ No ____ G.E.D.? Yes ____ No ____
School(s): _____ City/State: _____

College:

Number of years completed? (circle one) 1 2 3 4
Major: _____ Degree(s) Earned: _____
School(s): _____ City/State: _____

Vocational/Technical School:

Certificate Obtained: _____

Please describe additional skills, training or ability you would like to have us consider in evaluating your qualification: _____

U.S. Military Service:

Dates of Service: From _____ To _____ Branch: _____

Rank and Principle Duties: _____

Type of Discharge: _____

EMPLOYMENT HISTORY

May we contact your present employer? Yes _____ No _____

If any employment was under a different name (i.e. maiden name), indicate name _____

List names of employers in consecutive order with present or last employer first, including Military Service.

Employer: _____ Position: _____

Address: _____ Telephone: _____

Employed: _____ Pay: _____
From (mo/yr) / To (mo/yr) Start \$ / Final \$

Reason for Leaving: _____

Employer: _____ Position: _____

Address: _____ Telephone: _____

Employed: _____ Pay: _____
From (mo/yr) / To (mo/yr) Start \$ / Final \$

Reason for Leaving: _____

Employer: _____ Position: _____

Address: _____ Telephone: _____

Employed: _____ Pay: _____
From (mo/yr) / To (mo/yr) Start \$ / Final \$

Reason for Leaving: _____

PERSONAL REFERENCES

Give below the names of three persons not related to you, whom you have known at least two years:

Name	Address	Occupation	Phone #	Years Acquainted
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A G R E E M E N T

I have applied/accepted employment at St. Anne's Retirement Community. In doing so, I understand that St. Anne's Retirement Community has a special obligation to clients, residents and staff in respect to their personal property and safety. I hereby give St. Anne's Retirement Community the right to make a thorough investigation into my previous employment, education, references, character and I release from all liability all persons supplying such information. The investigation is not limited to the above and criminal checks both State and Federal can be required. I authorize all public officials or persons involved in reference for employment to furnish information necessary for employment at St. Anne's Retirement Community. Records obtained will be confidential.

I release, indemnify, and hold harmless St. Anne's Retirement Community from and against any and all liability that might result from making such an investigation. I also understand that any false statement, or misrepresentation made by me in this application shall constitute sufficient cause for discharge.

I understand that nothing contained in this employment application or granting an interview is intended to create an employment contract between St. Anne's Retirement Community and myself for either employment or for the granting of benefits.

No promise regarding employment has been made to me, and I understand that no such promise or guarantee is binding upon St. Anne's Retirement Community unless made in writing. Employment offers are contingent upon the successful completion of all of St. Anne's pre-employment requirements. If an employment relationship is established, I understand and agree that it is not for a definite period of time and that I have the right to terminate my employment at any time and that St. Anne's Retirement Community retains a similar right. I understand that, if accepted for employment, it is necessary to abide by the rules and policies of St. Anne's Retirement Community.

I affirm that I have a genuine intent and no other purpose in applying for a job with St. Anne's Retirement Community.

Signature of Applicant

Date